



## BCM Advisory Services

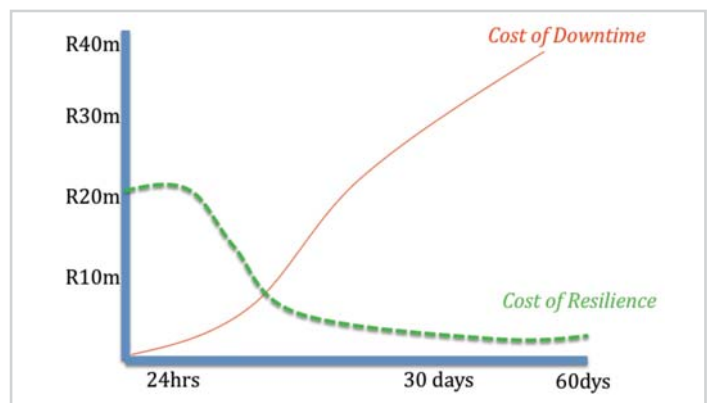
*ContinuitySA is a world class provider of Business Continuity Management Advisory Services, using qualified and experienced specialists working to international practices and standards to assist organisations to be proactive in preparing for unforeseen disruptions and implement solutions that improve operational resilience.*

Business Continuity Management (BCM) is increasingly being utilised to best advantage as a strategic enabler for operational resiliency by companies seeking to protect stakeholder value and enhance competitive advantage in a turbulent operating environment. The discipline of BCM has become an indispensable deliverable against key requirement for corporate governance, Enterprise Risk Management and Supply Chain Management.

By leveraging advances in modern technology, interdependent local and global supply chains as well as expertise from BCM specialists, organisations are in a position where they can implement cost effective resiliency solutions to protect their value-creating activities and ensure the sustainability of their operations. A growing community of leading organizations are proactively undertaking the transition from being "BCM aware" at the most basic level, to ensuring that they are fully "BCM capable" in terms of possessing a mature level of operational resiliency, should they come up against an unforeseen worst case disruption.

BCM entails a series of carefully planned strategies and processes designed to ensure a business can continue critical operations after a major disruptive event.

Given the frequency, impact and unpredictability of worst case disruptions, some of which in recent times have originated from threats outside the organisation, the business case for BCM has never been more compelling than it is now.



ContinuitySA is the leading specialist BCM company in Africa offering an unparalleled depth of skills, experience and success stories in Disaster Recovery and Business Continuity. ContinuitySA has board representation at the Business Continuity Institute (BCI) and is a gold member of the BCI.

Our team of BCM advisors and specialists boasts among its ranks world-class BCM professionals with over 30 years combined experience in various industry sectors. Our BCM advisors and specialists are experts in their field who are valued for their capability in uncovering client's true requirements and formulating fit-for-purpose, end-to-end solutions that benefit them.

Our experts hold the relevant international qualifications and accreditations in BCM, such as MBCI (Member of the BCI) or FBCI (Fellow of the BCI). Other qualifications by our held include IRMSA (Member from the Institute of Risk Management South Africa), MIRM (Member of the Institute of Risk Management in the UK), CISA (Certified Information System Auditor) and SACSA (South Africa Communication Security Agency) Auditor certifications, PMP (Project Management Professional) among others.

We offer proven, reliable BCM Advisory Services that are comparable to the best in the world, tailored to the specific demands of Africa and the Middle-East. Our solutions span the end to end process of BCM implementation from the formulation of BCM governance frameworks and policies to the development of continuity plans and the provision of various recovery solutions, both from a technology and workplace perspective. Our range of services and solutions include an array of powerful BCM analysis and reporting tools.

*Our Business is Keeping You in Business*

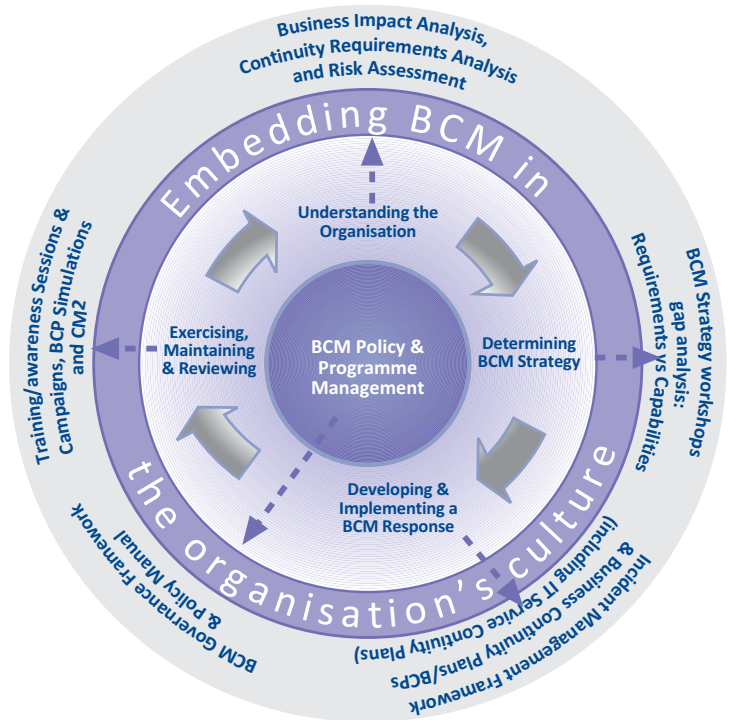




**Our portfolio of solutions include:**

- *CuraContinuity* – an electronic BCM toolkit to enable a streamlined and structured implementation of BCM. The tool provides visibility of BCM management and performance across an organisation’s various operating areas and business units;
- *BCM Policy and Programme Management* – the development of a BCM Governance Framework with supporting manuals, policy statements and key performance indicators. The framework outlines the approach an organisation intends to adhere to in implementing BCM best practice in its specific operating context;
- *Business Impact Analysis* – a workshop driven engagement to establish the outage thresholds for processes and operational activities based on the operational and financial impacts which the business can tolerate over a period of time as a result of a disruption;
- *Continuity Requirements Analysis* – an investigation and inventory of all resources required to recover from a disaster and continue critical operations from a degraded state to an optimum operating level;
- *BCM Strategy formulation* – facilitated strategy sessions to establish fit for purpose BCM strategies that meet the organisation’s resilience requirements and financial considerations;
- *Incident Management Framework* – the formulation of an appropriate structure for incident response, crisis communications and business continuity plans. This entails defining incident levels and scope of the BCM programme;
- *Business Continuity Plan Development* – the systematic documentation of actions and procedures which need to be invoked to recover disrupted processes to a normal operating state after a disaster has been invoked.
- *BCP Simulations* – facilitated tests of business continuity plans at various levels of complexity;
- *IT Service Continuity* – involving the performance of systems impact analysis to establish levels of criticality attached to business systems and mapping the interdependencies as well as single points of failure within the IT landscape. The systems impact analysis follows through to the development of IT Service Continuity strategies and plans.
- *Recovery Coordination* – facilitated technical disaster recovery tests which establish true recovery capabilities, uncover short comings and present opportunities to improve the overall disaster recovery readiness;

- *CM<sup>2</sup>* – an assessment of an organisation’s BCM capability and maturity. This entails a current state assessment of an organisations’s BCM programme in terms of whether it is adequate and effective enough in enabling the organisation to recover from a worst case disruption.
- *Complete Continuity Training* – BCI endorsed training tailored to the specific needs of various groups from executives to practitioners and general staff. A range of courses are provided from 2 hour to half day awareness sessions as well as 2 day and 5 day Complete Continuity training programmes. We also provide customised training made to fit the specific context of any organisation and its objectives.



Apart from the Good Practice Guidelines set by the BCI, ContinuitySA BCM Advisory Services’ methodology has been refined over many years and also conforms to BS 25 999, ISO 27002, ISO 31 000, PAS 77 and ISO 22301.

**For further information please contact**

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